

UNOFFICIAL MINUTES OF MEETING

To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE

Thursday, August 16, 2018 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 7:01 p.m.

The Clerk verified that the OPEN MEETING notices were posted on August 10, 2018, on the Town of Monroe website, at the Monroe Town Hall, Recycling Center, at Helena Chemical Co. WEKZ and the Monroe Times were notified.

Board members present: Hasse, Spotts, Lambert, Bieneman, Murphy, and Sutter

Other attendees: Jeff Lanz, Jim Schindler,

Minutes of the July 19, 2018 regular monthly meeting were sent to Town Board members and posted on the website by the Clerk. Motion by Spotts, seconded by Lambert to accept. Motion carried.

The Treasurer's Report was given by the Treasurer:

\$ 6,916.04 in Checking
72,117.03 in General Savings
65,853.44 in Tax Collection (Township share)
53,979.66 in Truck & Equipment
100,544.78 in Golden Passbook
\$299,410.95 Total available

\$0.77 interest.

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$34,356.11, accept the Treasurer's Report, and transfer \$30,000 from General Savings. Motion carried by voice vote.

Revenues received since the July meeting were \$3,792.90.

Public Input (Limit of 5 minutes per person) – None

Discussion/action on land division Dick's Diner/Al Stricker re: Truman Seleck Property on Section 31 of Town of Monroe; house/bldgs/acres

** same as item listed directly below for Richard & Laura Steiner**

Discussion/action on land division for Richard & Laura Steiner – N2504 Steiner Rd

Looking to sell off part of their property at the southwest corner of the township. Supplied surveyed map. Motion by Lambert, seconded by Spotts to approve land division. Motion carried by voice vote. Hasse signed Town review of county land division /subdivision application.

Discussion/action on Badger State Propane contract agreement

Last year contracted for 2,000 gallons and had a larger credit at renewal.

Motion by Lambert, seconded by Spotts to contract for 2,000 gallons. Motion carried by voice vote. Hasse signed contract and Clerk will send check with the contract.

Discussion/action on Rock Road Companies paving Hwy 11 – town acknowledgement form

Ryan Spies present to review information to place a temporary concrete batch plant on Parcel #0324.00, made up of 27.97 acres, W6512 Cty Y. Provided the paperwork for a Conditional Use permit for concrete plant through December 15, 2019 on Cty Y in the Town of Monroe

Motion by Spotts, seconded by Lambert. Motion carried by voice vote to approve conditional use permit. Hasse signed form.

Discussion/action on Wirth driveway – amended permit from last meeting

Planning Commission met out at the Wirth property again

Motion by Hasse, seconded by Spotts to amend Wirth driveway permit with the following: will grant a variance to meet the first 42' at a 12 % grade due to a high pressure gas line; 42' to be paved and will have until July 1, 2019; and at that time (or sooner if completed) would refund the security deposit and driveway needs to be constructed as stipulated in the driveway permit addendum. Motion carried with voice vote.

Discussion/action on Chris Holverson driveway security deposit refund – Youth Cabin Road

Planning Commission visited Holverson driveway and suggests security deposit be refunded. All 3 houses are constructed and driveways complete. Motion by Hasse, seconded by Lambert to refund next month as it needs to be included in the monthly bills to be paid.

Discussion/action on Transportation Resolution passage request by WI Towns Association

Motion by Lambert, seconded by Hasse to accept transportation resolution as proposed by the WI Towns Association. Motion carried by voice vote.

Planning Commission Report - Progress of Month's Business

Two driveway inspections as reported above.

Road/Maintenance Report - Progress of Month's Business

Put in fill from Youth Cabin Road in the ditch by the town hall. Estimate for to replace culvert by the County – Jeff had them add 3' on to it and it may be a little more expensive than originally quoted

Patch Arnesons on Rothenbuhler – County recommendation was reviewed by Board, to dig out and repave; estimate of \$2,500. Jeff Lanz will patch this year and will review next year to see what can be done

Carnie Road to sweep – Jeff will contact Carrousel Farms to see what it would cost to sweep and dump into truck – this is how city's equipment works.

Davis Welding work on the truck, did a nice job.

International plow is done just need to pick up.

Children at Play signs are done.

Chairman's Report - Progress of Month's Business

Monroe-Sylvester Road (Town of Sylvester) repairs still not done, so we will take care of and send them a bill.

Illif Road project - contacted all residents except Kubly and James Maurer; grinder on the 27th to another section and then Illiff will be next; paver about a week behind grinder.

Building code revisions - paperwork to State and waiting for approval.

Rural Tanker Fire District meeting potential date to send back to others - 9/11 or 9/12 at 10 am.

Bridge inspections came back from May by Jewel for county bridges - 3 that are requested to be repaired and if not able, need to state reason and return form. Jeff will review their suggestions and coordinate with Board on what can be done, if at all.

Keys for new hut - handed out to Carol M, Jeff L, shop, Todd, Chad, Mike, Peggy M, Dave M; Electrical inspected and okayed by Mike Fenley, Ruchti still not back to work yet.

Carol Mayer reported 3 recycling centers dumped at end of July but should not have been collected - Clerk called Advanced to address early July overbilling, so will see what will be credited on August bill.

Sign ordered from Monroe Engraving for new hut.

Suggesting a procedure for Land Division plans to be able to review before a regular meeting, so no one on the Board is put on the spot and needing to make a quick decision; should it be reviewed by Planning Commission before it is brought before the Board. Other towns minimum lot requirement to ensure proper septic systems.

Clerk's Report - Progress of Month's

Business

Copier update: for scanner-out of date

and doesn't meet TDS security requirements, so cannot connect.

Curt Terry – will be in Monroe Wednesday, 8/15 so will consult on what we need and can quote for new & used (have 4 churches, school, Mosher & Associates in Monroe)

** Jim Schindler will look into tabletop style printer/scanner for about \$300 that would be able to accommodate our needs **

Fire Dues of \$4,698.51 should have been deposited in July (problems with system) so deposited in August – forwarded electronic report to Board

August tax settlement of \$44,095.10

Curtains that were taken down when new blinds installed – does the original seamstress want back or just donate them – Donate them

Questions that were posed at Board of Review discussion w/assessor re: taking a look at the levy rate – spoke w/Lynn Oldenburg @ WI DOR, ways to increase levy are net new construction, closure of TIF land or resolution to increase tax levy; she looked up the rate for the Town of Monroe and there will be a slight increase for net new construction of 1.91%;

Check into adding new special assessment (for fire/EMS) – if we would do that, does it reduce Share Revenue – per Andrea @ WI DOR, there are lots of variables – how charge would be budgeted and what expenses are listed, so not sure if this would change or not

Next meeting will be on September 20, 2018 at 7:00 p.m.

Motion by Spotts, seconded by Lambert to adjourn at 8:35 p.m. Motion carried.

Peggy Murphy, Clerk