

TOWN OF MONROE
PLANNING COMMISSION

Meeting Minutes
December 13, 2018

Commission Members: Phil Vosberg(Chmn.), Werner Vogel, Rich Schindler, Jim Schindler, Tony Wels, Steve Gorton.

Meeting Date: December 13, 2018

Minutes:

- 1) Call to order
Meeting called to order at 6:08 P.M.
- 2) Roll Call
Members present: Phil Vosberg, Werner Vogel, Rich Schindler, Tony Wels, Jim Schindler, Steve Gorton. Public in attendance – None.
- 3) Open meeting notices
Meeting notices were posted for the public at Town of Monroe Recycling Center, Monroe Town Hall, Helena Ag Center.
- 4) Minutes reading and approval.
The reading and approval of the Minutes of the 11-14-18 meeting was tabled. Steve Gorton will e-mail them out to the group along with the 12-13-18 meeting minutes, and they will be read and approved at our next meeting. Motion to approve made by Rich Schindler, second by Tony Wels, motion carried.
- 5) Chairman’s report.
Chairman Vosberg explained the scope of this meeting is to continue our review of the current township ordinances and update accordingly.
- 6) Commission Business.
Committee continued the review and modification process of the current Driveway Ordinance. Lengthy discussion took place, covering the following sections:
 - SECTION 1 – Introduction and purpose
 - SECTION 2 – Definitions
 - SECTION 3 – Creation, Alteration or Modification of Driveways
 - SECTION 4(A) – Minimum Driveway Design and Construction Specifications

Proposed changes of the above listed sections were made during the meeting by Jim Schindler, resulting in “Revision #2” of the electronic document. Jim will distribute “Revision #2” via e-mail to the Planning Commission for their advance review prior to the next meeting. Next meeting will pick up where we left off, at SECTION 4(B) Inspection(s) Required.

Commission members were also provided with copies of payroll forms which they need to fill out and return to Peggy Murphy. The I-9 form needs to be accompanied by a photo copy of your driver’s license and social security card.
- 7) Adjournment
Motion to adjourn meeting was made by Steve Gorton, second by Jim Schindler, motion carried. Meeting adjourned at 8:27 P.M.

