

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**Thursday, December 20, 2018 Monthly Business Meeting**

The meeting was brought to order by Chairman Todd Hasse at 7:04 p.m.

The Clerk verified that the OPEN MEETING notices were posted on December 15, 2018, on the Town of Monroe website, at the Monroe Town Hall, Recycling Center, at Helena Chemical Co. WEKZ and the Monroe Times were notified.

Board members present: Hasse, Spotts, Lambert, Bieneman, Murphy

Other attendees: Jeff Lanz, Phil Vosberg, Werner Vogel, John Wyttenbach, David Koning, Rena Koning, Chris Naverson

Minutes of the November 15, 2018, special elector meeting and regular monthly meeting were sent to Town Board members and posted on the website. Motion by Lambert, seconded by Spotts to accept regular monthly meeting minutes (special elector minutes to be approved next year at the special elector meeting). Motion carried by voice vote.

The Treasurer's Report was given by the Treasurer:

\$ 6,978.57	in Checking
59,370.47	in General Savings (includes interest from closing passbook account)
968.85	in Tax Collection (Township share)
54,013.53	in Truck & Equipment
<u>0.00</u>	in Golden Passbook
\$121,331.42	Total available

\$35.44 interest.

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$26,224.50, accept the Treasurer's Report, and transfer \$21,000 from General Savings. Motion carried by voice vote.

Revenues received since the November meeting were \$20,009.84.

**Public Input** (Limit of 5 minutes per person) –

Dave & Rena Koning phone # 608-325-9808– update on building and request for what can be done for parties that would inquire about alcohol availability. Occasional use – would like a liquor license, but if not – would like to have a certain type of license; if wedding party brings in their own liquor and don't charge for it, can they provide it this way? Licensed bartender's needed in any situation? Can have beer and/or wine license – just not a liquor license? Clerk will look into this and report back and call Konig's with an answer.

**\*\*\*\* Need to look into what we can issue!!!! \*\*\*\***

**Discussion/action on Conditional Use Permit for John Wyttenbach of Davinci Powder Coating**

John described what the building is used for and that his contractor coded as personal building, but should have been coded as Commercial building – part is office and storage, but a majority is for the powder coating process.

County Zoning requested conditional use permit be obtained, John has completed the paperwork prior to tonight's meeting. Motion by Lambert, seconded by Spotts to approve conditional use permit as completed. Hasse signed, Clerk made copies for both parties.

**Discussion/action on Iliff Road billing – Chris Naverson from Green County Hwy Commission invited**

Review of bills and discussion on what was originally agreed as a split of the overage, and then the overage increased to \$39,681.39. Chris is willing to make this situation right, apologized for additional overage as he thought all the bills had been submitted. He will go back to the highway committee and ask about going

back to the original overage of \$24,000 and to split that between the town and county. Right now we will table this item to sort it out with the County and try to resolve the balance remaining.

**Discussion/action on setting a date for 2019 Caucus (between January 2<sup>nd</sup> and January 21<sup>st</sup> -- Spring Election is 4/2/19)**

Motion by Hasse, seconded by Spotts, motion carried by voice vote to hold caucus on Thursday, January 17, 2019 at 6 p.m. and then hold the regular monthly meeting after that.

**Discussion/action on Monroe Rural Fire District extension of 1 year contract for 2019 and work on extended contract to be approved next year**

Hasse has the 1 year contract from the Fire Chief and Board reviewed wording.

Motion by Lambert, seconded by Spotts to approve the 1 year contract as submitted by the City of Monroe Fire Department.

**Discussion/action on resolution for adjusting negative balances between accounts**

Resolution completed by the Board included: \$3,200 from General to Recycling; \$4,600 from General to Hall; \$91,000 from General to Highway.

Motion by Spotts, seconded by Hasse to transfer funds as outlined in the Resolution listed above and filed in the minutes by the Clerk.

**Discussion/action on Planning Commission members – transition of old to new members (when to pay new member)**

Steve Gorton's appointment by the Town Chair, Todd Hasse, to the Planning Commission was effective at the November 2018 meeting and accept resignation of Anthony Wels effective 1/1/19. The Board approved paying Steve Gorton in January 2019 for the 2018 meetings he attended. The roll call for the meetings is part of the planning commission meeting minutes.

**Discussion/action on revised Driveway Ordinance**

Table this item until the Planning Commission has conducted further review.

**Planning Commission Report - Progress of Month's Business**

Met in November and December – have been taking time to review thoroughly the Driveway Ordinance and Road Ordinances. Commission plans to meet monthly to review both of these ordinances, then present to Board for review – possibly in April. Steve Gorton will now be secretary. Phil Vosberg will forward the November and December meeting minutes to the Clerk.

**Suggestions:** ideal to get minutes and agendas on the website; would like to be able to have on the website the capability to have links to state statutes, etc.

**Road/Maintenance Report - Progress of Month's Business**

Cutting brush for last two weeks. Chipper problems now resolved – model is now obsolete and may not be able to get parts in the future. If funds in the future may consider what our alternatives will be.

Shed is full with 50/50 mix ready for the winter season.

Motion by Lambert, seconded by Hasse to increase rate for snow plow driver to \$16.50 per hour, and all the overtime parameters that will still be in place.

**Chairman's Report - Progress of Month's Business**

Fireworks permit issued at Sir Buk's for 1/5/19.

Utility permit to bore under the road on Vogel Road, if any issues, gave them Jeff Lanz contact information.

?? paperwork for roads ??

Fire Department fees – example of what Brodhead charges distributed to Board and emailed to Fire Chief for his review

WI Towns Association wants to have by-laws put together for Green County. Passed along information on the by-laws proposed.

UW Extension water samples runs every 2 years, \$75.00 – they will contribute \$25 and Town will pay \$50. Put this item on next month's agenda to review – possibly pick up containers at town hall on election day?

Complaints on Voegeli Road:

- (Snyder’s vs Weckerly) inquiry about fencing and shared expenses; hauling manure at 2 a.m.
- road name signs are not spelled correctly and causing problems with deliveries (Chair to inquire about what it would take to correct the road name spelling and report back next month)

Thoughts on looking at increasing the levy limit for next year – **Clerk to start looking into that information (February at the earliest)**

**Clerk’s Report** - Progress of Month’s Business

Will order check stock to print from QB on printer – would like to be able to print checks before meeting and have them signed at meeting

Caucus is scheduled for January 17, 2019, at 6:00 p.m. and then will follow with the regular monthly board meeting.

Motion by Lambert, seconded by Spotts to adjourn at 9:38 p.m. Motion carried.

**Peggy Murphy, Clerk**