

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**Thursday, January 17, 2019 Monthly Business Meeting**

The meeting was brought to order by Chairman Todd Hasse at 6:20 p.m.

The Clerk verified that the OPEN MEETING notices were posted on January 11, 2019, on the Town of Monroe website, at the Monroe Town Hall, Recycling Center, at Helena Chemical Co. WEKZ and the Monroe Times were notified.

Board members present: Hasse, Spotts, Lambert, Bieneman, Murphy, and Sutter

Other attendees: Jeff Lanz, Phil Vosberg, Werner Vogel, Jim Schindler, and Derrick Fish

Minutes of the December 20, 2018, regular monthly meeting were sent to Town Board members and posted on the website. Motion by Lambert, seconded by Spotts to accept regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Treasurer:

\$ 3,755.12 in Checking  
58,991.37 in General Savings (includes trfr of Tax Collection account at the end of the year)  
73,475.66 in Tax Collection (Township share)  
54,047.57 in Truck & Equipment  
\$190,269.72 Total available

\$59.08 interest.

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$10,650.98, accept the Treasurer's Report, and transfer \$8,000 from General Savings. Motion carried by voice vote.

Revenues received since the December meeting were \$2,000.00.

**Public Input** (Limit of 5 minutes per person) – None

**Discussion/action on UW Extension water sample testing**

Motion by Hasse, seconded by Spotts to participate in the water sample testing put on by the UW Extension and assist with postage for the direct mailing to households.

**Discussion/action on request for variance to move in prior to driveway being completed – Derrick Fish on Aebly Road**

Driveway is in and contractor is Stateline. Ditch is almost cleaned out by contractor. Can pull out mailbox for Newcomer, clean ditch out, and put mailbox back in the same spot. Post was delivered by Jeff Lanz to replace the broken one.

Concern about water flow and contractor suggested to put in removable grates to help with any water flow to the road – diverting it away from the road.

Motion by Lambert, seconded by Spotts to allow Fish's in-laws new home to be inspected tomorrow, for possible occupancy, and driveway would need to be paved by the end of the driveway permit expiration. Todd Hasse will call Mike Fenley.

**Discussion/action on refund of driveway security deposit to Jack Fletcher – Allison Road**

Planning Commission inspected driveway. It is built to the specs. Recommends security deposit be refunded and suggest that there would be some stipulation once a house would be built.

Discussion took place that if the driveway would need to be extended for a future house/structure, would need to have another driveway permit issued and a security deposit paid – but Board could waive the \$500 downpayment, if requested by landowner. Motion by Spotts, seconded by Lambert to refund security deposit.

**Planning Commission Report** - Progress of Month's Business

Next meeting on February 6<sup>th</sup> to hopefully have a final draft on the driveway ordinance

**Road/Maintenance Report** - Progress of Month's Business

Bridge on Vogel Road – spoke to Todd Hasse about possibly getting this inspected as it never has been inspected

International brought down to Davis Welding. Tractor to Sloan Implement – on warranty.

Cutting brush like crazy as long as weather stays stable.

**Chairman's Report** - Progress of Month's Business

Before an ice storm, Jeff Lanz is going out ahead of time to salt the roads to be proactive for the safety of the residents.

Recycling Center back to normal after closing for cold/blowing winds.

Voegeli Road sign name – contact state and okay with changing name, they will check with how it relates to Google maps. Will wait to hear back from State

Transportation Aids paperwork - \$78,500 for this year

Fire Chief sent out the new software report and it increased the volume that will be sent, so proposed to have Jim Rutledge and Peggy Murphy to submit exactly what is necessary to include in report and will see what develops from here.

Resident of Town of Cadiz email to Clerk – forwarded to Board – in regards to townships enacting village powers, but would require an individual zoning department.

Bug Tussel – do have a party interested in a tower site; advised to go through a Conditional Use Permit process and meet driveway ordinance specs to move forward.

**Clerk's Report** - Progress of Month's Business

February primary election will not be needed, so only election this year will be on April 2<sup>nd</sup> .

New website online – domain and hosting transferred under Fusionfly; archived items to be updated and other gradual changes will be worked on in the future.

Next regular monthly board meeting is scheduled for February 21, 2019, at 1:00 p.m.

Motion by Lambert, seconded by Spotts to adjourn at 7:16 p.m. Motion carried.

**Peggy Murphy, Clerk**